

kaitlin yu

animation production

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education

SCHOOL OF VISUAL ARTS

2018–2022

- Bachelor of Fine Arts
- Honors Computer Art, Animation, and VFX
- ASIFA-Hollywood AEF Student Scholarship
- SVA Alumni Scholarship
- Students' Choice Award

ANIMATION MENTOR

March–June 2023

- Body Mechanics with Zachary Rahman

FREE RANGE VFX MENTORSHIP

Sep–Oct 2022

- Animation mentorship with Shayne Ryan

skills

- 3D Animation
- 3D Generalist
- Diligent, organized, clear, and communicative
- Eye for clarity and appeal

software

- Shotgrid
- AirTable, ClickUp, Asana
- Microsoft Office Suite
- Google Workspace
- Adobe Suite
- Autodesk Maya
- Arnold Renderer
- Advanced Skeleton
- Substance Painter
- Nuke Foundry
- Blender

experience

CG INTERN – Hornet

May 2023–Oct 2023

- Modeling, texturing/shading, rigging, and animation
- Update production tracker with shots/assets, notes, and versions
- Take detailed notes of director and client feedback, and assist in delegating tasks among 3D artists

FREELANCE 3D ANIMATOR – Various

October 2022–May 2023

- Jabimation, HOPR Studios, and Public Display of Affection
- Modeling, rigging, previs/layout, and animation

leadership

EVENTS ASSISTANT – Asians in Animation (AIA)

September 2022–Present

- Organize high-stakes events that provide resources for Asian artists interested in animation
- Assign tasks and deadlines to other AIA departments and supervise their progress
- Successfully propose an updated Events production pipeline to achieve greater organization and clarity
- Communicate professionally with talent & supervisors
- Train incoming Events Assistants about pipeline, communication

PRODUCER, CO-DIRECTOR, LEAD ANIMATOR, LEAD COMPOSITOR – Shattered Short Film

December 2020–May 2022

- Created production spreadsheet, shot lists, and asset lists
- Established & maintained file organization, naming conventions, workflow, and production timeline
- Coordinated dailies with co-directors and took detailed notes
- Researched, hired, and directed reference actors, voice actors, concept artists, sound designer, composer, advisors
- Directed 11 animators and 7 composers, requiring updates and giving feedback
- Created written and visual tutorials, toolsets, and templates

LEAD RESIDENT ASSISTANT – School of Visual Arts

February 2019–May 2022

- Enforce policies & respond to emergencies
- Develop & host monthly events to engage residents in a positive living environment
- Complete weekly administrative tasks & visitor relations

CO-PRESIDENT AND FOUNDER – Asian American Student Union

August 2019–August 2021

- Plan, host, and design publicity for events
- Supervise 5 other officers, assigning tasks and deadlines
- Moderate speaker events with professional artists
- Meet biweekly with administrators and peers to guide effective Diversity, Equity, and Inclusion change
- Initiate collaborations with clubs, academic departments, and local organizations